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THE UNITED STATES VIRGIN ISLANDS

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DEPARTMENT OF FINANCE

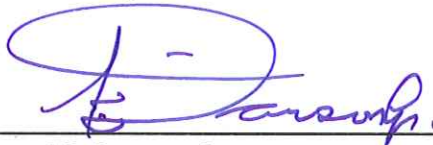
FINANCE MEMORANDUM NO. 0011-2011

TO: DEPARTMENTS AND AGENCY HEADS

SPECIAL ATTENTION TO:

Directors, Business & Administrative Services
Fiscal Officers and Supervisors of Accounts
Federal Programs Officers

FROM:



Angel E. Dawson, Jr.
Commissioner

RE: New Object Code 532100 "Automotive Repairs and Maintenance"

DATE: April 11, 2011

As we strive to enhance the effectiveness of reporting throughout the Government of the Virgin Islands (GVI), the Department of Finance, in collaboration with the Lieutenant Governor's Office, has found it necessary to add a new object code to the Chart of Accounts. Object Code 532100, which will be used for "Automotive Repairs and Maintenance", has been added and tied to each department's "Other Services" budget-category accounts.

To improve the effectiveness of reporting across GVI, departments and agencies are required to use the "Automotive Repair and Maintenance" object code for all repairs and maintenance pertaining to vehicles. In this way, information related to automotive repairs and maintenance can be generated more efficiently.

We appreciate your committed efforts to improve reporting of government expenditures in the ERP System and anticipate your full cooperation in this matter. If you have any questions, comments or concerns, please contact Ms. Clarina Modeste Elliott, Director of Accounting at 774-4750, Ext. 2313.