

## *Instructions for Using Tyler University*

### Overview of Tyler University

Tyler University, our continuing education platform, gives you 24/7/365 access to Tyler product courses. Tyler U is an online resource for improving your skills in the ERP (Munis SaaS) system. Courses provide step-by-step, interactive eLearnings that walk users through using the ERP (Munis SaaS) system. This opportunity provides training for new ERP (Munis SaaS) Users and allows experienced ERP (Munis SaaS) Users to revisit important topics.

Users may access Tyler University at <http://www.tylertech.com/client-support/tyleru-login>. The following are instructions for:

- Accessing Tyler U via website,
- Enrolling in Curricula via Tyler U website,
- Taking a Course via Tyler U website.
- Viewing transcript via Tyler U website.

### Tyler U Requirements

- Users must be set up in Munis
- Pop-up blocker must be disabled for Tyler U

#### Access Tyler University via website

Steps:

1. Go to <http://www.tylertech.com/client-support/tyleru-login>
2. Enter your tylertech.com user name and password.
3. Click **Login** button.

#### Find Courses to Enroll via Tyler U website

1. Click **Search & Enroll** link under Tyler U Course Links section
2. Type search criteria in **Find** field, click **Search**.
3. Courses that match criteria entered lists as Search Results.
4. Click **Enroll** button for each course in which you would like to enroll.

#### Take a Course via Tyler U website

1. From **Home** tab, **My Course Enrollments** section lists courses assigned or self-enrolled
2. Find the desired course. If not listed on initial list, click **See All Courses** link to see a complete listing of your enrolled courses.
3. Click **Open** button for the course you would like to take.

#### View Your Transcript via Tyler U website

1. Click **My Transcript** link under Tyler U Course Links section.

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2. List of Courses and completion information is outlined.