GOVERNMENT OF THE USVI
TYLER UNIVERSITY CURRICULA

AP End User

Course #	Course Name	Mins
11.2.1000	Dashboard Quick Start	10
11.2.1001	Using the Munis Ribbon	10
11.1.1021	Invoice Entry	20
11.2.1022	Modify an Invoice	10

Requisition End User

Course #	Course Name	Mins
11.2.1000	Dashboard Quick Start	10
11.2.1001	Using the Munis Ribbon	10
11.2.1030	Add a Requistion in the Requisitions Program	10
11.1.1030	Requisition Entry	15

GL End User

Course #	Course Name	Mins
11.2.1000	Dashboard Quick Start	10
11.2.1001	Using the Munis Ribbon	10
11.2.1015	General Ledger Account Inquiry	10
11.2.1022	Run the YTD Budget Report	20

Budget End User (Finance Associate at various agencies)

Course #	Course Name	Mins
11.2.1000	Dashboard Quick Start	10
11.2.1001	Using the Munis Ribbon	10
11.2.1047	Next Year Budget Entry	20

Payroll End User (Human Services Payroll)

Course #	Course Name	Mins
11.2.1000	Dashboard Quick Start	10
11.2.1001	Using the Munis Ribbon	10
11.2.1031	Enter Time Using Detail Entry	20
11.2.1032	Enter Time Using Daily Grid Time	20
11.2.1033	Time Entry Groups	15

Cashier

Course #	Course Name	Mins
11.2.1000	Dashboard Quick Start	10

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11.2.1001	Using the Munis Ribbon	10
11.1.1039	General Revenues Payment Entry	10
11.1.1045	General Revenues Payment Reversal	10
11.1.1048	General Revenues Receipts	10

HR End User (HR Associate at various agencies)

Course #	Course Name	Mins
11.2.1000	Dashboard Quick Start	10
11.2.1001	Using the Munis Ribbon	10
11.2.1030	Personnel Actions Overview	10
11.2.1031	Personnel Actions New Hire Entry	20
11.2.1078	Use Employee Central	20
11.2.1090	Use Employee Central to Create Excel Reports	10

Workflow Approvers

Course #	Course Name	Mins
11.2.1010	Requisition Process Overview	15
11.1.1032	Approve a Requisition	15
11.1.1036	Requisition Workflow	15
11.2.1010	Accounts Payable Process Overview	15
11.2.1030	Personnel Actions Overview	10