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**GOVERNMENT OF THE UNITED
STATES VIRGIN ISLANDS**



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DEPARTMENT OF FINANCE

Key Point of Contact Information

Each Department/Agency or Government Instrumentality requiring access to the VISION ERP System at the Virgin Islands Department of Finance, must authorize a single Key Point of Contact person, who will serve as the security liaison between DOF and the user agency/department/instrumentality. The Key Point of Contact Person is primarily responsible for communicating all user security issues.

The Department of Finance Key Point of Contact for ERP Security Administration is:

Shona M. Clarke, Security Administrator
MIS Division, Department of Finance
2314 Kronprindsens Gade
St. Thomas, USVI 00802

Telephone: (340) 774-4750, ext. 2247
Facsimile: (340) 714-9442
E-mail: shona.clarke@dof.vi.gov

(Below, fill in the information for your Key Point of Contact for your Agency/Department)

Key Point of Contact Name:

Key Point of Contact Position Title:

Key Point of Contact Dept/Agency:

Key Point of Contact Office Location:

Key Point of Contact Phone Number:

Key Point of Contact Fax Number:

Key Point of Contact E-Mail Address:

Key Point of Contact (Signature)

Date

Department/Agency Head

Date